



COMMERCIAL CONSTRUCTION PERMIT-RESUBMITTAL FORM
INFORMATION BULLETIN NO. 110 - Part E (Revised March 20, 2015)
City Planning and Development Department- Development Services
City of Kansas City, Missouri
414 East 12th Street, 5th Floor
Kansas City, MO 64106 (816) 513-1500 Fax (816) 513-1457

Date: _____

Project Control Number: _____

Project Name: _____

Project Address: _____

Submitted By: _____

Contact Name: _____

Telephone #: _____ **Fax #:** _____

E-mail address: _____

Submittal Type and Review Disciplines Addressed by Submittal:

☐ Resubmittal ☐ Deferred Submittal ☐ Changes to Previously Reviewed Plans ☐ Deferred QCR submittal

A FEE OF \$ 50.00 FOR REVIEW OF CHANGES TO PREVIOUSLY REVIEWED PLANS (changes/revisions after issuance of a building permit) SHALL BE PAID AT THE TIME OF SUBMITTAL OF PLANS FOR REVIEW.

Please attach a letter that keys this response to the specific plans review comments of the City departments noted in the letter. Note: submittals will not be accepted without such letter.

Submittal Documents:

Please list all documents and the number of copies in the submittal. Please note that drawings must be identified by sheet name/number and that each sheet of such plans shall bear the nonphotocopied seal of the design professional of record registered to practice in the State of Missouri. In general, one set of drawings is required for each department's comments being addressed by the resubmittal, with a minimum of three (3) sets. If you have questions, please contact the Permits Division, Plans Management Branch, at (816) 513-1500.

The section below only needs to be filled out if a DPRC was required for this project

I hereby certify that I am the owner's registered design professional in responsible charge (DPRC), or, in the absence of the DPRC, the designated alternate from the same company or the project owner; and that I have reviewed the attached submittal documents for compatibility with the design of the project.

Certified by: _____ **Date:** _____

Print name: _____ **State Registration Number:** _____

Company: _____ **Telephone #:** _____

E-mail address: _____